

Section 2 SCHEDULE

The following time schedule is set forth for informational and planning purposes. The Board reserves the right to change any of the dates or times.

ACTION	DATE & TIME	ADDRESS
ITN Issued	October 5, 2016	
*Solicitation Conference	October 17, 2016 2:00PM EDT	1801 Hermitage Boulevard Tallahassee, FL 32308
Written requests for clarification about the ITN are due to the Board	October 24, 2016 2:00PM EDT	ITNinfo.Prepaid@ MyFloridaPrepaid.com
Board responds to written requests for clarification about the ITN on the Vendor Bid System (VBS)	October 31, 2016	
Deadline for written responses to the ITN	December 19, 2016 2:00PM EST	1801 Hermitage Boulevard Tallahassee, FL 32308
*All responses publicly opened at Board office	December 19, 2016 3:00PM EST	1801 Hermitage Boulevard Tallahassee, FL 32308
*Meeting for Validation of Evaluator Scoring at Board office	January 23, 2017 9:00AM EST January 30, 2017 2:00PM EST	1801 Hermitage Boulevard Tallahassee, FL 32308
Negotiation Period	January – April 2017	
*Recommendation for Award meeting	April 2017	1801 Hermitage Boulevard Tallahassee, FL 32308
Notice of intent to award	April 2017	
Anticipated contract start date	July 1, 2017	

Table 1: ITN Schedule

**All Respondents are hereby notified that the events noted with an asterisk above (*) are public meetings open to the public.*